

202411060198

Electronically Recorded

Pierce County, WA CPENNYP

11/06/2024 11:37 AM

Pages: 15 Fee: \$0.00

**Name & Return Address:**

City of Tacoma - City Clerk's Office

733 Market Street, Room 11

Tacoma, WA 98402-3769

**Washington State Recorder's Cover Sheet** (RCW 65.04) Please print legibly or type information.

<b>Document Title(s)</b> InterLocal Agreement
<b>Grantor(s)</b> City of Tacoma  ____ Additional Names on Page ____ of Document
<b>Grantee(s)</b> Department of Natural Resources (DNR)  ____ Additional Names on Page ____ of Document
<b>Legal Description</b> (Abbreviated: i.e., lot, block & subdivision name or number OR section/township/range and quarter/quarter section) This Agreement is for City of Tacoma Fire Department to provide employees, referred to as single resources, equipment, material and/or services for wildfire or other emergency response and to establish DNR's payment and reimbursement responsibilities to City of Tacoma Fire Department for providing such single resources, equipment material and/or services. Dispatches under this agreement are limited to the State of Washington, unless the single resource is rostered on a Pacific Northwest Incident Management Team (IMT) Complete Legal Description on Page ____ of Document
<b>Auditor's Reference Number(s)</b>
<b>Assessor's Property Tax Parcel/Account Number(s)</b>
<b>Non Standard Fee \$50.00</b> <b>By signing below, you agree to pay the \$50.00 non standard fee.</b> I am requesting an emergency non standard recording for an additional fee as provided in RCW 36.18.010. I understand that the recording processing requirements may cover up or otherwise obscure some part of the text of the original document.  _____ <b>Signature of Party Requesting Non Standard Recording</b> NOTE: Do not sign above or pay additional \$50.00 fee if document meets margin/formatting requirements.  The Auditor/Recorder will rely on the information provided on this cover sheet. Staff will not read the document to verify the accuracy or completeness of the indexing information provided herein.

DocuSign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4



**INTERAGENCY AGREEMENT**  
**DEPARTMENT OF NATURAL RESOURCES (DNR) and**  
**CITY OF TACOMA FIRE DEPARTMENT**  
**NO. 93-107552**

**PI:** 221, 222, 223, 224

**Funding Source:** State

**Grant Funded:**  Yes  No

**OMWBE:**  Small Business  Veteran Owned  Not Applicable

**Procurement method:**  Exempt, Department of Enterprise Services, Sole Source Contract Policy No. POL-DES-140-00, Section 5, Item 2, RCW 39.26.125(10)

**Washington State UBI #:** 278-012-338

**Statewide Vendor (SWV)#:** SWV0000318

**Federal EIN #:** 91-6001283

This Agreement is made and entered into between the Washington State Department of Natural Resources, hereinafter referred to as DNR, and the below named District/RFA/Department hereinafter referred to as the City of Tacoma Fire Department.

DNR and City of Tacoma Fire Department enter into this agreement under Chapter 39.34, Interlocal Cooperation Act.

**CITY OF TACOMA**  
**FIRE DEPARTMENT**

901 Fawcett Avenue

Tacoma, WA 98402

Phone: 253-331-3793

Email: [nsmith1@cityoftacoma.org](mailto:nsmith1@cityoftacoma.org)

Docusign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4

**IT IS MUTUALLY AGREED THAT:**

**1.0 Purpose.** The limited purpose of this Agreement is for City of Tacoma Fire Department to provide employees, referred to as single resources, equipment, material and/or services for wildfire or other emergency response and to establish DNR's payment and reimbursement responsibilities to City of Tacoma Fire Department for providing such single resources, equipment material and/or services. Dispatches under this agreement are limited to the State of Washington, unless the single resource is rostered on a Pacific Northwest Incident Management Team (IMT) type 1, 2 or 3.

**2.0 Scope of Work.** City of Tacoma Fire Department shall furnish the necessary personnel, equipment, material and/or services and otherwise do all things necessary for or incidental to perform work set forth in the Attachment A – Scope of Work.

**3.0 Period of Performance.** The period of performance of this Agreement shall begin on 7/31/2024, and end on May 31, 2028, unless terminated sooner as provided herein.

**4.0 Billing Procedures.** City of Tacoma Fire Department shall submit invoices within sixty (60) days of the last date of demobilization. Payment for approved goods and/or services will be made by check, warrant or account transfer within 30 days of receipt of the invoice and required documentation. Upon expiration of the Agreement, invoices shall be paid, if received within 30 days after the expiration date. However, invoices for all work done within a fiscal year must be submitted within 30 days after the end of DNR's fiscal year, which is June 30th.

Each invoice submitted to DNR shall include information needed by DNR to determine the actual expenditures to be reimbursed and the exact nature of all approved expenditures for services provided. Invoices & billing packages shall be prepared according to the requirements outlined in Attachment A.

**5.0 Records Maintenance.** City of Tacoma Fire Department shall maintain books, records, documents and other evidence, to sufficiently document all direct and indirect costs incurred by City of Tacoma Fire Department in providing the services. These records shall be available for inspection, review, or audit by personnel of the DNR, other personnel authorized by the DNR, the Office of the State Auditor, and federal officials as authorized by law. City of Tacoma Fire Department shall keep all books, records, documents, and other material relevant to this Agreement for the retention period established under the applicable Washington State Records Retention Schedule. The Office of the State Auditor, federal auditors, and any persons authorized by the parties shall have full access to and the right to examine any of these materials during this period.

Records and other documents in any medium furnished by one party to this agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose this material to any third parties without first notifying the furnishing party and giving it a reasonable opportunity to respond. Each party will use reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

Docusign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4

**6.0 Independent Capacity.** The employees or agents of each party who are engaged in performing this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

**7.0 Amendments.** This Agreement may be amended by mutual agreement of the parties. Amendments shall be in writing and signed by personnel authorized to bind each of the parties.

**8.0 Termination for Convenience.** Either party may terminate this Agreement upon 30 calendar days' prior written notice to the other party. If this Agreement is terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

**9.0 Termination for Cause.** If for any cause either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of the terms and conditions, the aggrieved party will give the other party written notice of the failure or violation. The aggrieved party will give the other party 15 working days to correct the violation or failure. If the failure or violation is not corrected within 15 days, the aggrieved party may immediately terminate this Agreement by notifying the other party in writing.

**10.0 Disputes.** If a dispute arises, each party will make a good faith effort to resolve issues at the lowest possible level in their respective agencies. If they cannot resolve an issue, they will elevate the issue within their respective chains of command to resolve it.

ALTERNATE DISPUTE RESOLUTION. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to, conciliation, facilitation, mediation, and fact finding.

**11.0 Governance.** This contract is entered into the authority granted by the laws of the State of Washington and any applicable federal laws. The provisions of this agreement shall be construed to conform to those laws.

If there is an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- (1) Applicable federal statutes and rules, that supersede applicable State of Washington statutes and regulations;
- (2) State of Washington statutes and regulations;
- (3) Scope of Work; and
- (4) Any other provisions of the agreement, including materials incorporated by reference.

**12.0 Assignment.** The work to be provided under this Agreement and any claim arising from this Agreement cannot be assigned or delegated in whole or in part by either party, without the express prior written consent of the other party. Neither party shall unreasonably withhold consent.

Docusign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4

**13.0 Waiver.** A party that fails to exercise its rights under this agreement is not precluded from subsequently exercising its rights. A party's rights may only be waived through a written amendment to this agreement.

**14.0 Severability.** The provisions of this agreement are severable. If any provision of this Agreement or any provision of any document incorporated by reference should be held invalid, the other provisions of this Agreement without the invalid provision remain valid.

**15.0 Responsibilities of the Parties/Indemnification.** DNR shall indemnify and hold harmless City of Tacoma Fire Department from all claims, costs, damages or expenses arising out of the negligent acts or omissions of DNR. Likewise, City of Tacoma Fire Department shall indemnify DNR from all claims, costs, damages or expenses arising out of the negligent acts or omissions of the City of Tacoma Fire Department. In the case of negligence of both the City of Tacoma Fire Department and DNR, any damages shall be levied in proportion to the percentage of negligence attributable to each party. For this purpose, each party by mutual negotiation, hereby waives any immunity that would otherwise be available against such claims under the industrial insurance provisions of Title 51 RCW.

**16.0 Insurance.** Before using any of said rights granted herein and its own expense, City of Tacoma Fire Department shall purchase and maintain, or require its agent(s)/subcontractor to purchase and maintain, the insurance described below for the entire duration of this Agreement. Failure to purchase and maintain the required insurance may result in the termination of the Agreement at DNR's option.

All insurance provided in compliance with this Agreement shall be primary as to any other insurance or self-insurance programs afforded to, or maintained by, the State of Washington, Department of Natural Resources.

City of Tacoma Fire Department shall provide DNR with certificates of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements specified in this Agreement before using any of said rights granted herein. The description section of the certificate shall contain the Contract Number and the name of the DNR Project Manager. City of Tacoma Fire Department shall also provide renewal certificates as appropriate during the term of this Agreement.

City of Tacoma Fire Department shall include all subcontractors and agents as insured under all required insurance policies or shall provide separate certificates of insurance for each subcontractor or agent. Failure of City of Tacoma Fire Department to have its subcontractors and agents comply with the insurance requirements contained herein does not limit City of Tacoma Fire Department's liability or responsibility.

**INSURANCE TYPES & LIMITS:** The limits of insurance, which may be increased by State, as deemed necessary, shall not be less than as follows:

**Commercial General Liability (CGL) Insurance:** City of Tacoma Fire Department shall purchase and maintain commercial general liability insurance with a limit of not less than \$2,000,000 per

Docusign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4

each occurrence. If such CGL insurance contains aggregate limits, the general aggregate limits shall be at least twice the "each occurrence" limit, and the products-completed operations aggregate limit shall be at least twice the "each occurrence" limit. All insurance must cover liability arising out of premises, operations, independent contractors, products completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another party assumed in a business contract) and contain separation of insured (cross-liability) condition.

Employer's liability ("Stop Gap") Insurance: City of Tacoma Fire Department shall purchase and maintain employer's liability insurance and if necessary, commercial umbrella liability insurance with limits not less than \$2,000,000 each accident for bodily injury by accident and \$2,000,000 each employee for bodily injury by disease.

Business Auto Policy (BAP) Insurance: City of Tacoma Fire Department shall purchase and maintain business auto insurance and if necessary, commercial umbrella liability insurance with a limit of not less than \$2,000,000 per accident, with such insurance covering liability arising out of "Any Auto". The policy shall be endorsed to provide contractual liability coverage and cover a "covered pollution cost or expense." City of Tacoma Fire Department waives all rights of subrogation against State for the recovery of damages to the extent they are covered by business auto liability or commercial umbrella liability insurance.

Industrial Insurance (Workers Compensation): City of Tacoma Fire Department shall comply with Title 51 RCW by maintaining workers compensation insurance for its employees City of Tacoma Fire Department waives all rights of subrogation against State for recovery of damages to the extent they are covered by Industrial Insurance, employer's liability, general liability, excess, or umbrella insurance.

#### **ADDITIONAL PROVISIONS:**

Additional Insured: DNR, its officials, agents, and employees shall be named as additional insured by endorsement on all general liability, excess, and umbrella insurance policies.

Cancellation: DNR shall be provided written notice before cancellation or non-renewal of any insurance referred to therein, in accord with the following specifications.

1. Insurers subject to Chapter 48.18 RCW (Admitted and Regulated by the Insurance Commissioner): The insurer shall give the State 45-days advance notice of cancellation or nonrenewal. If cancellation is due to non-payment of premium, the State shall be given 10-days advance notice of cancellation.
2. Insurers subject to Chapter 48.15 RCW (Surplus Lines): The State shall be given 20-days advance notice of cancellation. If cancellation is due to non-payment of premium, the State shall be given 10-days advance notice of cancellation.

Insurance Carrier Rating: All insurance shall be issued by companies admitted to do business in the State of Washington and have a rating of A-, Class VII, or better. Any exception must be reviewed and approved by the DNR Risk Manager or the DNR Contracts Manager, in the Risk

Docusign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4

Manager's absence. If an insurer is not admitted to do business in the State of Washington, all insurance policies and procedures for issuing the insurance policies must comply with Chapters 48.15 RCW and 284-15 WAC.

**Self-Insurance:** If City of Tacoma Fire Department is self-insured, including insurance under a recognized governmental entity insurance pool evidence of its status as a self-insured entity shall be provided to State. The evidence should demonstrate that City of Tacoma Fire Department's self-insurance meets all of the required insurance coverage of this Agreement to the satisfaction of State including the description of the funding mechanism and its financial condition. If the funding mechanism or financial condition of the self-insurance program of City of Tacoma Fire Department is inadequate, then State may require the purchase of additional commercial insurance to comply with this Agreement.

**Waiver:** City of Tacoma Fire Department waives all rights of subrogation against State for recovery of damages to the extent these damages are covered by general liability, excess, or umbrella insurance maintained pursuant to this Agreement.

**17.0 Complete Agreement in Writing.** This Agreement contains all the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties.

**18.0 Contract Management.**

District Contract Manager Information	DNR Contract Manager Information
Nicholas Smith <i>City of Tacoma Fire Department</i> 901 Fawcett Avenue Tacoma, WA 98402 Phone: 253-331-3793 Email: nsmith1@cityoftacoma.org	Daniel Eide <i>Department of Natural Resources</i> 950 Farman Avenue North Enumclaw, WA 98022 Phone: 360-802-7030 Email address: daniel.eide@dnr.wa.gov
District Project Manager Information	DNR Project Manager Information
Nicholas Smith <i>City of Tacoma Fire Department</i> 901 Fawcett Avenue Tacoma, WA 98402 Phone: 253-331-3793 Email: nsmith1@cityoftacoma.org	Daniel Eide <i>Department of Natural Resources</i> 950 Farman Avenue North Enumclaw, WA 98022 Phone: 360-802-7030 Email address: daniel.eide@dnr.wa.gov

DocuSign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4

By signature below, the Parties certify that the individuals listed in this document, as representatives of the Parties, are authorized to act in their respective areas for matters related to this instrument.

**IN WITNESS WHEREOF, the parties hereby execute this Amendment.**

**CITY OF TACOMA  
FIRE DEPARTMENT**

**STATE OF WASHINGTON  
DEPARTMENT OF NATURAL  
RESOURCES – SOUTH PUGET  
SOUND REGION**

DocuSigned by:  
Charles Lee 7/23/2024  
Signature Date

DocuSigned by:  
Don Melton III 7/31/2024  
Signature Date

**Charles Lee**  
Name

**Don Melton**  
Name

**Deputy City Attorney**  
Title

**Region Manager**  
Title

**901 Fawcett Avenue  
Tacoma, WA 98402**  
Address

**950 Farman Avenue North  
Enumclaw, WA 98022**  
Address

**253-331-3793**  
Telephone

**360-825-1631**  
Telephone

DocuSigned by:  
Luis Fragoso 7/23/2024  
Signature Date

**Luis Fragoso – Risk Manager**  
Name & Title

DocuSigned by:  
Sionna Stallings-Ala'ilima 7/30/2024  
Signature Date

**Sionna Stallings-Ala'ilima**  
**Interim Fire Chief**  
Name & Title



DocuSign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4

## ATTACHMENT A

### SCOPE OF WORK

This agreement is to allow City of Tacoma Fire Department to provide personnel for wildfire or emergency response within the State of Washington and to define DNR's responsibility to pay and reimburse City of Tacoma Fire Department. This includes IMT members and wildland resources (personnel, equipment, services and supplies available, or potentially available, for assignment to incidents) Personnel and equipment are described by kind and type, e.g., ground, water, air, etc., and may be used in tactical, support or overhead capacities at an incident. This agreement will not be an avenue for dispatches to fires outside of the State of Washington with the exception of rostered Type 1, 2 and 3 IMT members. This agreement does not address wildfire or emergency response operations, incident command or operational decisions.

If a district/department has a Forest Land Response Agreement (FLRA) it will take precedence over this agreement for dispatches to wildfire incidents, and this agreement will only be used for dispatching of IMT members to non-wildfire/all-hazard incidents.

This agreement extends to all District/Department members as defined below:

- Washington Fire Service (WFS) agency personnel that are full-time and part-time paid employees, and personnel under contract/agreement with the District/Department will be paid by the District/Department. DNR will reimburse District/Department costs as outlined in this agreement. Personnel covered under this section are regularly paid by the agency for performed work and are compensated the same for work including if assigned to an incident covered by this agreement "Full and Part Time Personnel."
- Members dispatched by DNR from a WFS agency that have contracts for the sole purpose of responding to wildfire or non-wildfire incidents outside of the agency's jurisdictional boundaries are paid by the agency and reimbursed in accordance with the Washington State Wage & Equipment Rate Guide "Temporary Personnel."
- Members of a WFS agency who are volunteers will need to be hired by DNR via the DNR casual hire process and paid directly by DNR. This may be completed pre-season and shall be completed prior to the first dispatch. The local DNR Region office will handle the casual hire process.

#### District/Department agrees that/to:

- 1) All personnel dispatched will have a valid Incident Qualification Card (red card) stating current qualifications; and will adhere to qualifications and standards described in PMS 310-1.
- 2) Provide a copy of the Master IQS Record for each participating employee (needed to update status in Interagency Resource Ordering Capability (IROC)).
- 3) Provide local DNR Dispatch with status of each employee who is listed as a rostered IMT member every Monday by 1200 hours. Dispatch will then update their status in IROC for that week (0800 Tuesday to 0800 Tuesday).
- 4) All personnel and equipment dispatched will be paid by the District/Department; (except volunteers will follow payment procedures outlined in their individual agreement and be paid directly by DNR).

Docusign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4

- 5) All Equipment and Personnel dispatched under this agreement will arrive at each incident with a copy of their current agreement.
- 6) Invoice for personnel, equipment, & travel cost billed to DNR shall be submitted within sixty (60) days and will include the following:
  - a. DNR Personnel Reimbursement Request Worksheet.
  - b. Original Emergency Fire Time Report (OF-288); hourly wage rate including salaries & benefit (regular and OT) for personnel hours on the OF-288.
  - c. Original Shift Ticket (OF-297) documenting mileage to/from incident as well as daily mileage incurred on the incident signed by incident supervisor.
  - d. Original Emergency Equipment Use Invoice (OF-286) signed by finance section on the incident.
  - e. Copy of district/department shift schedule.
  - f. Earning statements showing hourly wage for each employee.
  - g. Receipts or Copy of Employee travel reimbursement for travel expenses.
  - h. Copy of Resource Order card.
- 7) Volunteers shall submit original copies of payment documents directly to the DNR region office for payment.
- 8) For fire line or off-road use, only utilize agency owned vehicles or procured rental vehicles. If agency owned vehicles are available, they shall be used prior to procuring a rental vehicle.
  - a. Rental vehicles for off-road use must be procured using the USFS NERV rental vehicle agreement.
  - b. Off-road rental vehicles procured from alternative sources other than the agreement listed above are not compensable.
  - c. Rental vehicle authorization must be documented on the resource order. Please speak with your local DNR Region for more specific information.
  - d. In order to provide appropriate tracking for all rental vehicles, rentals ordered for overhead shall be ordered using the resource's O#. They do not require their separate resource order number.
  - e. The use of USFS NERV rental vehicles is specific to off-road use. Rental vehicles used for non-fire line positions must be approved on the resource order, and shall be rented through alternative sources other than the USFS NERV rental vehicle agreement.

**DNR agrees that/to:**

- 1) Status the employee in the Interagency Resource Ordering Capability System (IROC).
- 2) Dispatch resources on preseason IMT rosters, and alternate pool list.
- 3) Reimburse the District/Department within 30 days of receipt of complete & accurate invoice and required documentation.
- 4) Reimburse the District/Department for Temporary Personnel under contract or agreement with the District/Department, as defined above, per the Interagency Wildfire Resource Wage Rates in the Washington State Wage & Equipment Rate Guide.

DocuSign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4

- 5) Reimburse the District/Department for Full and Part Time Personnel (as defined above) to the resource provider at the resource provider's actual total cost. This will include backfill cost for the Full-time Personnel as outlined in the State Mobilization Plan.
  - a. DNR will reimburse district/department of all regular scheduled hours for the personnel assigned to the incident.
  - b. The DNR will not pay for muster time, wildland premium pay, portal to portal, or other unspecified pay provisions.
  - c. Sleeping Periods, Meal Breaks, Time required for vehicle/equipment maintenance, Crew Change Time, Out of Service Time are considered non-compensable.
- 6) Reimburse Fire Service District/Department for approved travel expenses. The following guidelines apply:
  - a. Per-diem is authorized for resources while traveling to an incident for meals that they are in travel status for the entire DNR designated meal period, and will be based on where the resource stops to sleep.
    - i. Breakfast: 7AM-8AM
    - ii. Lunch: 12PM-1PM
    - iii. Dinner: 6PM-7PM
  - b. Once arriving at an incident all resources shall stay and eat in camp. Resources may not seek reimbursement for meals or lodging unless services are not provided by the incident.
  - c. Approval for per diem shall be documented on the resource order card, or through written approval including justification, from the Incident Commander.
  - d. Reimbursement for approved per-diem for incidents in Washington will be paid in accordance with Washington State Office of Financial Management (OFM) rates. Receipts are not required.
  - e. Reimbursement for approved per-diem for incidents outside Washington, will be paid using the U.S. General Service Administration (GSA) daily per diem rates, applying the following breakdown: 25% for Breakfast, 30% for Lunch, 45% for Dinner, applied to daily totals including meals & incidental rates. Receipts are not required.
  - f. Local resources who return home each night, and do not remain in camp overnight will not be entitled to per diem.
  - g. Hotels will only be reimbursed at actual expenses including daily rate and applicable taxes, not to exceed the government rates established in (GSA). All hotel reimbursements require an itemized receipt, and must be approved with a resource order or written approval from the Incident Commander. Booking fees associated with online travel agents are non-compensable.
  - h. Alternate accommodations may be utilized at the expense of the user. The cost for alternative accommodations is not reimbursable.
  - i. For travel home if sack lunches are provided, per diem claims will not be reimbursed.
  - j. Travel time to and from the incident will be paid according to the DNR pay provisions in the Washington State Wage & Equipment Rate Guide.
  - k. Travel time and cost associated with picking up and dropping off rental vehicles will be paid according to the DNR pay provision in the Washington State Wage & Equipment Rate Guide.

Docusign Envelope ID: 79D5FB64-D501-479A-94E0-3344E63DC2E4

- 7) Reimburse the district/department for all approved supply expenses approved at the incident. The following guidelines apply:
  - a. All supply expenses, with the exception of rental car fuel, require a resource order from the incident in order to be reimbursable.
  - b. Itemized receipts must be included for all supply purchases in order to be eligible for reimbursement.
- 8) To pay all volunteers directly, unless otherwise requested in writing by the Chief. Volunteers will be paid for hours worked at the rates in the Washington State Wage & Equipment Rate Guide.
- 9) Reimburse district/department for Equipment Cost at the rates published in the Washington State Wage & Equipment Rate Guide.
  - a. All equipment will be paid at the wet rate
  - b. All equipment will be paid based on the resource order
  - c. All equipment will be paid according to the DNR provisions in the Washington State Wage & Equipment Rate Guide.



Req. #24-0234

## RESOLUTION NO. 41379

1 A RESOLUTION authorizing the execution of an Interlocal Agreement with the  
 2 Washington State Department of Natural Resources ("DNR"), to allow  
 3 the Tacoma Fire Department to provide personnel or other resources for  
 4 wildfire or other emergency response, and to establish DNR's payment  
 5 and reimbursement responsibilities.

6 WHEREAS due to hotter, drier and longer summers, the City of Tacoma  
 7 has been experiencing a growing number of brush and wildland urban interface  
 8 ("WUI") fires which often include heavy fuel loads, rugged terrain, limited or  
 9 absent water supply systems, and diminished access for standard Tacoma Fire  
 10 Department ("TFD") fire engines, and

11 WHEREAS these target hazard WUI areas are capable of fire behavior  
 12 that can impact civilian and firefighter life safety, commercial and residential  
 13 infrastructure, and the livelihoods of our community members, and

14 WHEREAS this agreement provides the avenue to grow both operational  
 15 skills in firefighting and TFD's abilities in all-hazard incident management  
 16 through participation in wildfire and all-hazard training and response, and

17 WHEREAS the limited purpose of this interlocal agreement is for the  
 18 TFD to provide employees, referred to as single resources, equipment, material  
 19 and/or services for wildfire or other emergency response and to establish  
 20 DNR's payment and reimbursement responsibilities to TFD for providing such  
 21 single resources, equipment material and/or services, and

22 WHEREAS dispatches under this agreement are limited to the State of  
 23 Washington, unless the single resource is rostered on a Pacific Northwest  
 24 Incident Management Team ("IMT") type 1, 2 or 3, and  
 25  
 26



1 WHEREAS the agreement will also provide for the following: 1) ability for  
2 TFD firefighters to receive and maintain red card status to the National Wildfire  
3 Coordination Group ("NWCG") standards; 2) provide an arena for TFD personnel  
4 to take NWCG classes and gain documented wildfire & all-hazard experience to  
5 progress towards advanced qualifications in operations, planning, logistics,  
6 finance, public information, and safety; 3) maintain qualifications for personnel to  
7 be able to teach at DNR academies and other local courses 4) provide crossover  
8 qualifications and experience for All-Hazard incident management,  
9 5) personnel meeting these standards would become wildfire/all-hazard  
10 deployment eligible within the State of Washington for wildfire mobilization and  
11 nationwide for IMT needs; 6) no set minimum requirements by DNR for number  
12 of participating personnel or number of days required to deploy; 7) the DNR  
13 Training Officer will maintain all training and experience records for personnel  
14 listed under the agreement; and 8) backpay to cover planned shifts and payment  
15 for hours worked by mobilized firefighters on overtime days; Now, Therefore,  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26



BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

1 That the proper officers of the City are hereby authorized to execute an  
 2 Interlocal Agreement with the Washington State Department of Natural  
 3 Resources ("DNR"), to allow the Tacoma Fire Department to provide personnel  
 4 or other resources for wildfire or other emergency response, and to establish  
 5 DNR's payment and reimbursement responsibilities, as more specifically set forth  
 6 in the document on file in the office of the City Clerk.  
 7

8 Adopted March 19, 2024

9  
 10 *M Woodards*  
 11 Mayor

12 Attest:

13 *Den*  
 14 City Clerk

15 Approved as to form:

16  
 17 *Debra Case*  
 18 Deputy City Attorney

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26